



# *Service Guidebook*

## *Hotel Gautinger Hof*

### *Guests-Information of A-Z*

#### **A**

##### **Arrival**

Your room will be available on arrival at 14:00. Early arrival can be also arranged on request.

#### **B**

##### **Baby Bed**

We have a baby bed available for 10,00 € per Night.

##### **Bank**

Kreissparkasse München - Starnberg Geldautomat  
Bahnhofstr.13  
82131, Gauting  
Tel.: 089/238 010

##### **Opening Hours:**

Monday – Wednesday	08:45 – 12:30 und 13:30 – 16:00
Thursday	08:45 – 12:30 und 13:30 – 18:00
Friday	08:45 – 12:30 und 13:30 – 16:00
Saturday und Sunday	Closed.

##### **Bar**

Please refer **Restaurant**.

##### **Bed Linen Cleaning**

Daily change of your bed linen is available for 5,00 € on request.

##### **Bike Rentals**

You can borrow bikes from us.  
Rental cost is 6,00 € per a bike and per a day.

##### **Blanket**

An additional blanket is available on request at the reception.

##### **Breakfast Time**

The breakfast buffet is provided for you on weekdays from 7:00am to 10:00am and on weekends from 7:30am to 10:00am in the breakfast room (ground floor in a restaurant). You may help yourself as much as you want at our breakfast buffet, but please don't take anything out.

#### **C**

##### **Check in**

from 14:00pm at the reception, early arrival can be arranged on request.

##### **Check out**

until 12:00pm at the reception.

##### **Copy Service**

you can copy at the reception for free of charge.

##### **Credit Cards**

We accept: American Express Card, Eurocard, Visa Card, EC-Card.

## D

### **Departure**

We kindly ask you to check out until 12:00pm and to hand out your room key to the reception staff. In case of a departure before 7:00am, we ask you to pay the bill on the day before the departure. Of course there is a possibility to keep your luggage at a suitable place until your departure.

### **Doctor**

Please refer **Medical Doctor**.

### **Dogs**

...are readily allowed with 5,00 € per night.

## E

### **E-Mail**

Please inform us when you would like to receive from us by E-Mails.

Our E-Mail address is:

"gautingerhof@t-online.de".

### **Emergencies**

In case of an emergency do not hesitate to dial the emergency number!

Police: 110

Fire / Ambulance: 112

### **Emergency Medical Service**

Tel.: 01805/19 12 12

## F

### **Fax**

For sending or receiving faxes, please contact the reception.

### **Fire / fire extinguishers**

Please familiarize yourself to your own safety with the fire escape plan on your room. Fire extinguishers are located on each floor.

## G

## H

### **Hotel entrance**

...is open from 7:00am to 21:00pm. To enter Hotel after 21:00pm, please take your room key with you. The entrance door can be opened by your room key.

### **Hygiene Items**

Have you forgotten something? Toothbrush, toothpaste, shaving kit, etc. Please contact the front desk.

## I

### **Information**

...of all kind you can get at the reception. (e.g. maps, public transport, etc).

### **Internet**

At reception, you can get a code number for the free internet access.

### **Invoice**

We ask departing guests to pay their room/telephone/minibar bills directly after the breakfast on the day of departure. We accept cash payment, EC-Card, as well as the previously mentioned credit cards.

## J

## K

### **Key Box**

In front of our entrance on the wall on the right side, you can find a key box for the guests who arrive after 21:00Uhr to put the room keys inside. We program with 4 given numbers you can choose to open the box.

## L

### **Laundry**

You can bring your laundry to the reception for washing and ironing as paid service. Iron is available at the reception.

### **Luggage Service**

On request, we can help you with your luggage. Please contact the reception staff.

## M

### **Medical Doctor**

Allgemeinarztpraxis Klaus Schwab

Monday: 8:00 - 12:00 and 16:00 - 18:00

Tuesday: 8:00 - 12:00 and 16:00 - 18:00

Thursday: 8:00 - 12:00 and 16:00 - 18:00

Friday: 8:00 - 12:00

Pippinplatz 4, 82131 Gauting

Tel.: 089/893 400 81

## N

### **Newspapers / Magazines**

You can find them on the first floor for free of charge.

### **Note Book**

Note book is available on request at the reception.

## O

## P

### **Parking**

The use of our parking in the yard is free of charge for hotel guests. Also we have the underground garage, which entrance can be found about 30m away from the Hotel entrance. The door of the parking garage can be opened by using garage key (you can get the key at the reception).

For the use of the underground parking garage, we charge 6,00 € per a night.

### **Payment**

You can pay by cash or credit cards (please refer **Credit Cards**).

### **Pharmacy**

Godo Apotheke

Monday – Friday: 08:00 - 13:00 and 15:00 – 19:00

Saturday: 08:00 – 13:00

Pippinplatz 4a, 82131 Gauting

Tel.: 089/850 56 52

### **Pillow**

Extra pillows are available on request at the reception.

### **Post**

The Post Office Gauting, you can find in ca. 4 minutes on foot away from our Hotel:

Bahnhofplatz 4

82131 Gauting

Tel.: 089/850 269-78

Opening Hours:

Monday – Friday: 08:30 – 12:30 and 14:00 – 18:00

Saturday: 09:00 – 12:00

### **Public Transportation**

Nearby you can find the S-Bahn station. (ca. 3 minutes on foot)

To City Central:

- > Single Ticket € 5,00
- > Single One-day Ticket XXL € 7,30
- > Partner One-day Ticket XXL €12,80

## **Q**

## **R**

### **Radio**

There is a radio in every room for you to use.

### **Reception**

The reception is open on weekdays from 7:00 to 21:00 and on weekends from 7:30 to 21:00.

### **Restaurant**

The restaurant „Zum Bären“ is pleased to welcome your visit.

Opening Hours:

Weekdays: 17:30 - 22:00 warm cuisine.  
17:30 - 23:00 open.

Weekends: 11:30 - 22:00 warm cuisine.  
11:30 - 23:00 open.

### **Room Service**

...is not offered in our house.

## **S**

### **Safe**

There is a safe for valuables in every room in the closet.

### **Sewing Kit**

Needle and thread are available on request at the reception.

### **Sewing Service**

Buttons came off? – We help you gladly!

### **Shoe Polish**

...can be found on the second floor.

### **Smoking**

Smoking is prohibited in the whole hotel building.

## T

### Taxi

You can call a Taxi at the reception or directly from your room:

- Taxi at Station 850 10 34
- Taxi-Central 850 61 34
- Taxi Funk 0170 4780818

### Telephone

- Reception: to contact us, please dial „100“
- For external calls: please dial „0“ first before the phone numbers.
- For internal calls: please dial „100+Room number “  
(e.g. Room number 1= 101, or Room number 12=112)

Room	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
Phone	101	102	103	104	105	106	107	108	109	110	111
Room	<b>12</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
Phone	112	114	115	116	117	118	119	120	121	122	123

You can be reached directly from outside calls; by giving your phone number as bellow:

Phone number: (089) 893 258 + your internal number  
(Room 1= (089) 893 258 101, Room 12 = (089)893 258-112)

### Towels

We have more for you to use. Please ask at the reception.

### TV

In each room there is a flat screen TV with satellite connection and numerous channels. A program overview can be found separately in the hotel folder. We kindly ask you not to change the preset settings. Please contact the reception if there are any problems. We kindly ask you, to set your TV on low volume, so that the other guests are not disturbed.

## U

### Umbrella

...can be found on the first floor in front of the reception.

## V

### Valuables

Please use the safe for depositing your cash (there is a safe in every room). The hotel assumes no liability for any valuables in the room.

## W

### Wake-up Call Service

You can arrange a wake-up call at the reception.

### Wi-Fi

You can use internet with Wi-Fi for free in the Hotel. Please contact the reception for a logging-in details to receive.

## X

## Y

## Z